

Example of a chronological résumé

Pascal Costa

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Education and training

Chippewaka College – Carpentry 2009–2012
Vancouver, British Columbia

Carlington Heights Secondary School 2005–2009
Winnipeg, Manitoba

Experience

Carpenter Apprentice 2009–2012
Wood Chip Carpentry, Kelowna, British Columbia

- Assisted with framing, roofing, stair-building, and various rough carpentry projects
- Worked with Journeyman on completing estimations and contributed to design plans to ensure projects met building code standards

Workshop Assistant 2009
Stephen Jones Carpentry, Winnipeg, Manitoba

- Learned to operate a variety of power tools, such as table saws, radial arm saws, circular saws, planers, and drills
- Assisted carpenters with projects by prepping surfaces and cleaning up workshop

General Labourer 2007–2009
Hank's Hardware, Winnipeg, Manitoba

- Stocked, priced, and helped maintain inventory of store merchandise
- Swept and mopped aisles, ensured products were properly displayed on shelves, and helped carry out large orders to customer vehicles

Volunteer experience

- Chippewaka College Students' Council Treasurer 2011–2012
- Humane Society of Vancouver 2010–2011
- Carlington Heights Students' Council President 2008–2009
- Carlington Food Bank 2007–2009

Accomplishments

- 2011 provincial bronze medalist in lacrosse
- Qualified for 2012 semi-finals of national skills competition in carpentry
- 3 years on Chippewaka College Dean's List
- 4 years on Carlington Heights Honour Roll for Academic Excellence